

**Sanislo Elementary Family Handbook
2018-19**

SANISLO

The Small School With Big Ideas

1812 SW Myrtle St

Seattle, WA 98106

206.252.8380

Wixii dukumiinti la turjumay fadlan la xiriir xafiiska ugu weyn: 206-252-8380
Para obtener un documento traducido, comuníquese con la oficina principal: 206-252-8380
Đối với tài liệu đã dịch, vui lòng liên hệ với văn phòng chính: 206-252-8380

Welcome to the 2018-19 school year at Sanislo Elementary. We are excited to continue our partnership with families again this school year. In order to improve communication with families we have created a handbook with information that is important for families. Please take time to review the information in this handbook and please contact the school office if you have any questions about the information listed in this handbook. Thank you for supporting the students at Sanislo Elementary.

Administrative Staff:

Mrs. Erika Ayer, Principal, 206-252-8380
Ms. Marcie Sheppard Shaw, Head Teacher, 206-252-8417
Ms. Gail Crandell, Administrative Secretary, 206-252-8380
Ms. Cheryl Eugenio, Assistant Secretary, 206-252-8384
Ms. Angie Buenafe, Counselor, 206-252-8416
Ms. Liz Ko, Nurse, 206-252-9307 (Tuesdays and alternate Fridays)

Certificated Staff

Kindergarten: Ms. Lisa Hanson and Ms. Breita Roback
First: Ms. Gloria Burton-King and Ms. Marilyn Tsuboi
Second: Ms. Mari Moroles and
Second/Third: Ms. Ellen O'Connor
Third: Ms. Heather Barker
Third/Fourth: Ms. Mary Kay Parkhurst
Fourth: Ms. Shannon Crowley
Fifth: Ms. Samantha Pinnell
Art: Mr. Andy Wakefield (Monday, Tuesday and Thursday)
Physical Education: Mr. Joe Carchedi
Music: Ms. Tina Beveridge (Mornings)
ELL: Mr. Son Tran and Ms. Andrea Chorney (Friday)
Special Education: Ms. Young Sun Moon, Ms. Alexandria Montgomery, and Ms. Hafsa Shire
Speech Pathologist: Ms. Ellen Santarelli (Monday, Wednesday and Thursday)
Occupational Therapist: Ms. Catherine Van Deraa (Tuesday and Thursday PM)
Physical Therapist: Ms. Emily Goldstein (Monday AM)
School Psychologist: Ms. Kate Montini-Vose (Thursday)
Math Specialist: Ms. Carmen Gonzales
Reading Specialist: Ms. Wendy Eckert
Librarian: Susan Finnegan (Tuesday, Wednesday PM and Thursday)
Instrumental Music: TBD

Instructional Assistants and Kindergarten Tutors

Ms. Erika Herfindahl
Ms. Janet Candler
Ms. Emily Hindle
Ms. Mariana Wolford (Monday, Tuesday and alternate Wednesdays)
Ms. Clara Hanson
Ms. Jannah Horvath (Alternate Wednesdays, Thursday and Friday)
Ms. Laura Probst
Ms. Colleen Derry
Ms. Emily Pablo
Ms. Ruby Ruan

Daily Schedule

7:35 – Free Breakfast for all students – Students go to gym after breakfast

7:55 – Bell rings – School begins

11:00 – 11:40 – Lunch and recess for students in grades K-2

11:25 – 12:05 – Lunch and recess for students in grades 3-5

1:15 – 1:30 – Recess for students in grades K-2

1:30 – 1:45 – Recess for students in grades 3-5

2:25 – Dismissal (1:10 on Wednesdays)

2:35 – Buses depart (1:20 on Wednesdays)

Adult Visitors Vs Adult Volunteers

Adult visitors are the occasional visitors to school who may only interact with their child (grandma visiting from out of town; a parent attending a writing celebration during school hours). Adult volunteers have completed the volunteer paperwork (see below) and may chaperone field trips, volunteer for Field Day, volunteer in the classroom, repeatedly visit their child for lunch, etc.

Adult Visitors

Visitors are defined as anyone who has not completed all the paperwork necessary to be a volunteer. Visitors should only interact with children who are not their own when Sanislo staff are present. Visitors in the school on a regular basis will be asked to complete all the volunteer paperwork so that a background check is completed.

Parents are always welcome to visit their child's room. However, for any time period longer than 30 minutes, prior arrangements need to be made with the teacher. All visitors must sign in at the office and wear a visitor's badge while in the building. Teachers or Principal must approve the presence of any visitor (other than a parent) at least 24 hours prior to the visit and have the right to decline to accept any unannounced visitor other than a parent.

All adult visitors are required to use the adult bathrooms located at the end of the hallway past front office. No adult visitors are allowed to enter the student restrooms. Visitors with younger children should use the adult restrooms.

Adult Volunteers

Volunteers may interact with students under the direction of staff.

Volunteers over the age of 18 must complete the following requirements before interacting with students. Field trip chaperones must be at least 21 years of age:

The direct link to the SPS site is <http://tiny.cc/SPSvolunteer> Please complete the following steps to complete the process:

1. Complete online volunteer application, this can be found on the site listed above. Your online application can be renewed annually - no need to reapply entirely as in the past. If you need a paper application, please request it from the school office where you wish to volunteer.
2. If you haven't in the past, complete the 17-min Adult Sexual Misconduct Prevention training at www.seattleschools.org/misconductvideo At the end of the video you will have an opportunity to enter your information, including email address. Once submitted, an automatic email will be sent to you (previously a certificate) - please save it to attach it to your volunteer application. If you experience technical challenges with the training, please reboot your computer.
3. Submit your application online. If you requested a paper application, turn it into the school or dept. volunteer coordinator/contact.

4. SPS is committed to providing students with a safe educational environment. This includes ensuring every volunteer and staff member completes a criminal background check.
 - A background check is mandatory once each school year. This allows SPS to review potential new criminal records.
 - The designated school contact will confirm your identity using a photo ID and determine the type of background check required based on your application packet.
 - Volunteer applicants who have lived in our state for the past three years can be screened by SPS via state criminal records database. This database is accessible to SPS for free via Washington State Patrol.
 - Unfortunately, the federal government does not provide an equivalent criminal records database. Applicants who are newer to our state must go through a one-time \$21 U.S.-wide background check conducted by an online vendor.
 - If your volunteer role will involve regularly spending unsupervised time with students, you must complete the national background check even if you are a long-time resident of Washington.
 - Every parent or caretaker should have the opportunity to participate in their student's education. If you face barriers to completing the online background check, please visit the volunteer web page for family volunteers or information about assistance.
 - Learn more about volunteer background checks and how SPS is keeping students safe here or go to <http://www.seattleschools.org/volbackgroundcheck>
 - Please note: While all volunteers must be screened through the background check, a criminal history does not automatically disqualify one from volunteering in the schools.
5. While you are waiting for approval please read the Volunteer Handbook for additional info and tips to consider while volunteering with SPS. This can be found on the volunteer website

Volunteer guidelines for Sanislo:

1. Sign in and wear a volunteer's badge at all times when you are in the school building.
2. No weapons of any kind are permitted on school grounds. This includes pen knives, mace, and firearms - even if you have a permit to carry the weapon.
3. Respect the students and staff. If the teacher has students present, please allow the teacher to be fully present with students. Teachers are unable to discuss issues/concerns with parents when students are present. Please schedule a time to speak to the teacher when students are not present.
4. All adult volunteers are required to use the adult bathrooms located at the end of the hallway past front office. No adult volunteers are allowed to enter the student restrooms. Volunteers with younger children should use the adult restrooms.
5. Please turn your cell phone off or set it to silent while in the building and do not use it in locations where you could be observed by students.
6. All field trip chaperones must complete all volunteer paperwork and be 21 years of age.
7. If you are unsure or uncomfortable about any student's behavior, consult with a staff member. No adults should have any contact with children other than their own child unless a teacher has asked for him/her to do so.
8. Maintain the privacy of students. Don't discuss academic or discipline issues that you may have observed while volunteering in the school.
9. All adults (visitors or volunteers) must enter the main doors and sign in at the office.
- 10) Finally, thank you for volunteering. Thank you, thank you, thank you.

Anti-Bullying Policy

Sanislo Elementary is committed to making our school a safe and caring place for all students. The Sanislo Elementary definition of bullying is as follows:

Bullying is unfair and one-sided. It happens when someone repeatedly hurts, frightens, threatens or leaves someone out on purpose.

Bullying behaviors include the following:

- Hurting someone physically by hitting, kicking, tripping or pushing
- Stealing or damaging another person's things
- Ganging up on someone
- Teasing someone in a hurtful way
- Using put-downs, such as insulting someone's physical characteristics, or making fun of someone due to their skill in a game
- Touching or showing private body parts
- Spreading rumors or untruths about someone
- Leaving someone out on purpose or trying to get other kids not to play with someone
- Using the internet/technology to harass another person

To prevent bullying, students at Sanislo are expected to:

- Treat each other respectfully
- Refuse to let others be bullied
- Refuse to bully others
- Try to include everyone in play, especially those who are often left out
- Report bullying to an adult

Teachers and staff at Sanislo will do the following:

- Supervise students in all areas of the school and playground
- Watch for signs of bullying and stop it when it happens
- Respond quickly and sensitively to bullying reports
- Investigate reported bullying incidents
- Assign consequences for bullying based on the school discipline code
- Provide immediate consequences for retaliation against students who report bullying
- Teach the children who are "victims" how to stop the bullying
- Work closely with the children who bully others to teach them other ways to exert their leadership and power in a positive direction
- Ask for parental support in hopes that you will work with us to help all the children

We expect parents to:

- Report bullying behavior to the classroom teacher, head teacher, counselor, or principal
- Not confront/talk to alleged bully themselves but rather refer the issue to a staff member

Harassment

Malicious and intentional intimidation, unwelcome conduct or harassing another person because of that person's race, color, sex, sexual orientation, ancestry or national origin is strictly prohibited. Any such acts will be dealt with according to School District Policies.

Attendance Policy

As school attendance is legally required for children, the following guidelines are set for the 2018-2019 school year. Excused absences include when students are ill, at a medical or therapy appointment, have a family emergency that requires an absence, or any event that cannot be rescheduled.

If you know ahead of time that your child will be absent 2 or more days due to a medical situation, if they will be absent for a funeral, religious holiday or other one-time special events or if they will be out of town, you must fill out the Pre-Planned Absence form and return it to the office.

Please note that family vacations are no longer considered an excused absence. They will be marked as an unexcused vacation. The teaching schedule is tightly packed with little room for alterations to accommodate extended student absences. Classroom teachers are rarely able to supply make-up work that adequately replaces missed learning experiences.

Contact the office to request a preplanned absence form. The preplanned absence form must be returned to the office prior to the child's absence.

Students arriving to their classrooms after 7:55 am are marked tardy. Medically related reasons or family emergencies are excused. Any student who arrives at 7:55 or later will need to check in at the front office and get a slip in order to be admitted into class.

Reporting an Absence - Please call the office and report that your child will not be attending school due to illness or medical appointment. We are legally required to make contact with a parent or guardian regarding all absences. All unreported absences are marked as unexcused until we hear from the parent. The school has a message machine so absences can be left during all hours. If you email the teachers that information ahead of time, please also send that attendance information to Sanislo secretaries.

Children with fevers should be kept home until 24 hours after the fever has broken. Children should also remain home for 24 after vomiting or having diarrhea.

After School Clubs

After school clubs are run by private vendors who contract through the PTA. As such, any questions regarding fees, student expectations, or general questions need to be directed to the leader/teacher of the activity. The school's administration does not handle discipline matters or financial issues regarding these clubs.

Bus Expectations

Following this paragraph, you will find expectations of students who ride the bus to/from Sanislo. Please go over the bus expectations with your child. They are important to follow because they involve the safety and well-being of your child and others.

In the event your child receives a bus conduct notice (write-up) for violating bus expectations, these are the procedures which will be followed:

First Notice – The student will talk with an administrator about the incident. Bus expectations will be discussed. The citation will be sent home.

Second Notice – The student will talk with an administrator about the incident. The citation will be sent home.

Third Notice – The student will talk with an administrator about the incident. The parent/guardian will be contacted. The student will be suspended from the bus for 1 day.

Fourth Notice- The student will be suspended from the bus for 1 to 5 days.

Fighting – Students engaging in fighting on the bus will automatically be suspended from the bus for 1 to 5 days.

If the student engages in exceptional misconduct, the child will be suspended/removed from the bus.

Bus Loop

The bus loop is available for families to drop off their child in the mornings only. The gates are closed and locked from 8:15 – 2:15 for student safety. The loop front of the school is restricted for buses in the afternoon. Please do not park there or drop off students in the bus loop in the afternoon.

Cell Phones

Students are only permitted to use cell phones and electronic devices outside the building before and after school. All cell phones should be put away when students enter the building. During the school day, cell phones and electronic devices should be kept in backpacks and not brought out for any reason. These items will be confiscated if these rules are not adhered to and parents will be asked to retrieve them from the school office. The only exception to this rule is electronic readers such as Kindles and Nooks that are used in the classroom if approved by the teacher. If students take the bus, electronic devices should stay in the student's backpacks until they are on the bus. **Lost or stolen items are not the responsibility of the school.**

Chain of Communication

The classroom teacher is the first point of contact for all parental concerns unless it is an immediate safety or health concern. This includes any concerns parents have about classroom dynamics and academic/social-emotional/behavioral needs of your child. Talking first with the teacher promotes a healthy working relationship between parents and teachers. Administration become involved only when the issue cannot be resolved with the teacher. (The only exceptions to this would be immediate health or safety needs of a child.)

City Year

City Year is happy to be back at Sanislo for another year of supporting the students, teachers, and school! At the start of each day, we enjoy greeting our students with a variety of fun, interactive, and engaging activities to get them energized and ready to start the school day before the bell even rings! During the day, we are excited to be paired in 5 classrooms from 3rd to 5th grade working with teachers and students in Math, ELA, and Social-Emotional Learning through whole-class support and small group study. At the end of the school day, we will host an after-school program supporting students with academics, enrichment, and active engagement. You can also find us supporting whole-school attendance, family engagement initiatives, and events! If you see us in our red jackets, please say hello!

Counselor

The Counselor at Sanislo supports students individually and in small groups and provides class lessons for Social-Emotional Learning (Second Step/Bullying Prevention). Both individually and in small groups, the counselor works with students on building skills for success including: social/friendship skills, working out conflicts, managing emotions, and strategies for problem solving. The counselor also partners with parents and teachers to address individual students' social-emotional, academic and behavioral needs. The counselor is available to meet/consult with parents/guardians to Find options that would best support the student, including one-on-one counseling, classroom support or referrals to outside services and resources. Building a positive and welcoming schoolwide culture is an important part of our counselor's role.

Discipline

The foundation of Seattle Public Schools' discipline policy is one of prevention, by establishing a positive school climate that includes shared behavioral expectations and a common language for talking about expected behavior that is inclusive of students, families, teachers, administrators, volunteers, and other staff (within a Positive Behavior Interventions and Supports (PBIS) framework). Discipline procedures and strategies aim to maximize instructional time and reduce out of school consequences for behavior. This document applies to all students and is designed to applies to all students and is designed to educate all members of the educational community as to the rules, regulations, and due process procedures. We encourage families to review the Student Rights & Responsibilities with their student. It describes our expectations at school as well as what students can expect from adults at school. This document was in the first day packets but are also available in the front office.

Dress Code

We do not have an official dress code. However, students should always wear sturdy play shoes to school. Please do not allow your child to come to school in flip flops. All clothing should reflect our educational mission. As such, skimpy summer tops (show midriff or halter tops) and short shorts or skirts should not be worn to school. Hoods need to be down inside the building. Hats are permitted as long they do not become a distraction.

Email

All staff members have district email addresses. Staff will make every effort to return emails within 48 hours. Teachers are often unable to check email during instructional hours. For timely needs, always contact the main office.

Emergency Building Lock-Down

Sanislo's building lock-down plan assists in maintaining order and safety within the school building. In the event of an intruder or some other issue that requires a lockdown to maintain safety, students and adults are expected to go to a pre-designated safe area, remain quiet and try not to be seen from windows and the street. In a lock-down, parents and visitors will not be allowed to enter the building. "**Lock-down**" means all inner and outer doors are locked, including classroom doors. No one may come in or out. "**Shelter in Place**" means that the outer doors are locked but staff and students may move within the building and instruction continues as normal.

Emergency Drills

Emergency drills are conducted each month. Drills include: Fire/evacuation, lock-down, shelter-in-place and earthquake.

Field Trips

Several times throughout the school year, your child's teacher may take his/her class on field trips. Field Trip Permission Forms will be sent home for parent/guardian's signature.

If your child has not returned the Field Trip Permission Form to school, your child will not be permitted to participate on the field trip. If your child is unable to attend a field trip, he/she will be placed into another classroom until his/her class returns.

If you plan to chaperone a field trip, a background check must be completed prior to the day of the field trip. In a perfect world, volunteer paperwork will be completed by September 30th.

If you plan to drive on a field trip or chaperone, you must complete the volunteer approval process and also complete a field trip chaperone form that the teacher will provide.

Homework

The purpose for assigning homework is to give students the opportunity to extend lessons, practice skills, engage in critical thinking and develop good work habits. Homework can also serve as one form of communication between the teacher and the family, and gives families valuable insight into what students are learning at school. Our hope is to partner with our students and their families to make homework a valuable addition to their learning.

Homework may be assigned for any of the following reasons:

1. To practice and refine skills.
2. To prepare students for the current weeks' lessons.
3. To extend an assignment and apply it to a new situation.
4. To create a long-range assignment requiring several days or weeks to complete.
5. To develop responsibility, pride in accomplishing tasks independently, and strong study and work habits.

Expectations:

- *Homework should be coordinated by grade-level teams to avoid unreasonable workloads.*
- *Homework may be given Monday through Friday.*
- *Homework must be monitored regularly.*
- ***Homework will never be used as a disciplinary measure.***

The following number of minutes will be used as a guide for daily or weekly homework assignments for students:

Grade	# of minutes
K-1	20 minutes of reading/day; other homework/10 minutes maximum/day
2-3	20+ minutes of reading/day; 10-20 minutes of other homework/day
4-5	Daily reading plus additional homework. Maximum of 45 minutes/day

Library

Welcome to the Sanislo Library. Access to a strong library program inspires life-long, proactive learners who seek information and ideas that open their minds and hearts to become engage members of their community. Our library collection focus uses a windows and mirrors focus. We strive to find books where students can see themselves as well as learn about others.

Three Roles of the Library

1. Promote literacy and advocate reading
2. each Information Literacy
3. Manage information by providing information resources

Students come to the library once a week with their class for a library lesson and to check out books. Books are checked out for two weeks. One week for Kindergarteners. Kindergarteners check out one book which stays in their classroom. First through fifth may check out what is reasonable. If a student has an overdue book, they may only check out one.

The librarian is in the library all day Tuesdays and Thursdays. On Wednesdays, she is in the library from 11:30 to the end of the school day. If you would like to contact her, please email at scfinnegan@seattleschools.org.

Lost and Found

The Lost and Found will be located in the hallway past the front office. To reduce the amount of goods that are deposited on the lost and found racks, we ask that parents put names on the label of all coats, sweatshirts, jackets, lunchboxes, and any other items your child is likely to leave sitting around on the playground or hallways. This helps to ensure the items are returned to the owners. Lost and found items will be donated to charity.

Lunchroom

We are required to compost and recycle all student waste. It is helpful for students to use reusable containers for lunches from home. No glass bottles are allowed in the lunchroom due to concerns over broken glass. Students should not bring pop or large bags of "snack food" to the cafeteria. Any snacks should be single serving size only. Due to allergy concerns, students are expected to eat their own lunch. Parents and adults are always welcome to join their children for lunch and recess. No prior notice is required. Just sign in when you enter the school and come directly to the lunchroom. Due to allergy concerns, we request that adults who join their children for lunch do not share food with any other children.

Lunchroom Expectations:

- Eat only your food and clean up your messes
- Remain seated until dismissed to clean up
- Use a level 2 voice

Lunchroom Accounts

Make all checks payable to CNS. Students receiving free or reduced lunch need to have their lunch forms returned within the first week or so to ensure continuation of this program. When all students have credit in their account, it helps the lunch line move quickly and is helpful in case a student forgets to bring his/her lunch from home.

Medications at school

If your child must take either prescription or non-prescription medication during school hours, a written permission slip for the school to administer the medication must be signed by the parent/guardian and doctor, and the medication kept in the nurse's office as a safeguard for all. Medication permission forms are available in the front office. Nonprescription medication must be in its original sealed container. ***CHILDREN SHOULD NEVER CARRY OR HOLD THEIR OWN MEDICATION DURING THE SCHOOL DAY. All medications must be checked in at the nurse's office.***

Morning Drop off/End of the Day Student Pickup

Due to our challenging location and the safety of all children, the following procedures are in place for students:

Morning drop off:

- No Sanislo students should arrive before 7:35. There is no adult supervision before 7:35
- Buses and families are welcome to utilize the bus loop for morning drop-off. The bus loop is for buses only in the afternoon
- At 7:35 students will be welcomed into the building where they are encouraged to eat free school breakfast
- Students who have completed breakfast or who do not participate in school breakfast will head directly to the gym
- Teachers pick up their students in the gym at 7:55

Afternoon pickup:

- Children will be dismissed from the playground. Parents may line up in their cars on the east side of 21st to pick up their children at the north gate of the playground. Your child will be brought to your car when you are in the front of the line. If you would like to park, please do so on 18th. If you would like your child to walk home without an adult, please send a note to your child's teacher.
- The front circle is for buses only in the afternoon. The parking lot will be closed off during arrival and dismissal for safety.

PBIS

Sanislo is a PBIS school. Positive Behavior Intervention & Supports is a framework for assisting school personnel in adopting and organizing evidence-based behavioral interventions into an integrated continuum that enhances academic and social behavior outcomes for all students. PBIS IS NOT a packaged curriculum, scripted intervention, or manualized strategy. PBIS IS a prevention-oriented way for school personnel to (a) organize evidence-based practices, (b) improve their implementation of those practices, and (c) maximize academic and social behavior outcomes for students. PBIS supports the success of ALL students.

Pets

Animals are not allowed on school grounds at any time. Dogs are not allowed on the playground or the playfield. For both your own legal protection as well as the safety of our students, it is best that dogs be left at home.

Picking up Your Child Early

If your child needs to leave early from school, please come into the office to sign them out when you arrive at the school. Please ensure that all adults who are picking them are on the school's list of people who can pick up your child.

Play Dates

Play dates need to be arranged before students arrive to school. We do not allow students to miss class time to go to the office to call home for such arrangements.

Progress Reports

Progress reports are sent home at the conclusion of each trimester. A formal conference with your child's teacher will be scheduled in November.

PTA

This year the PTA would like to focus on building and fostering relationships so that we can meet our vision and goals for the year. We are looking forward to collaborating with parents, teachers, administration, and community partners to find the best fit for the needs of our small, diverse, and unique community. Your voice and ideas are vital to our community and we would not be able to do this work without you. There are numerous ways to get involved and if you would like to volunteer your time, we look forward to hearing from you. Please reach out to us with any questions, comments or concerns at pta@sanislo.org

The PTA strives to inform and empower families so that they can be active and engaged in creating a vibrant and healthy school and community environment.

Reading Partners

Reading Partners is a national education nonprofit that opened its Seattle chapter in 2014. We work to help close the opportunity gap by mobilizing community members to provide proven evidence-based one-on-one tutoring at Title I elementary schools. In the 2018-19 school year, we serve the following SPS schools: Broadview-Thomson, Highland Park Elementary, Madrona Elementary, and Sanislo Elementary. We also serve one Highline school, Beverly Park Elementary.

Recess

With the exception of major downpours, we go outside for recess. Students should have proper outdoor apparel. For safety reasons, umbrellas are not allowed at recess. If your child walks to and from school, they may bring an umbrella to school as long it is collapsible. All K-5 students have a lunch recess for 20 minutes and another afternoon recess for 15 minutes.

Our goal is to send all students outside to every recess. Exceptions are made when a child is non-compliant, disrespectful, or harming others. Teachers may opt to keep a child inside in order to address such behaviors.

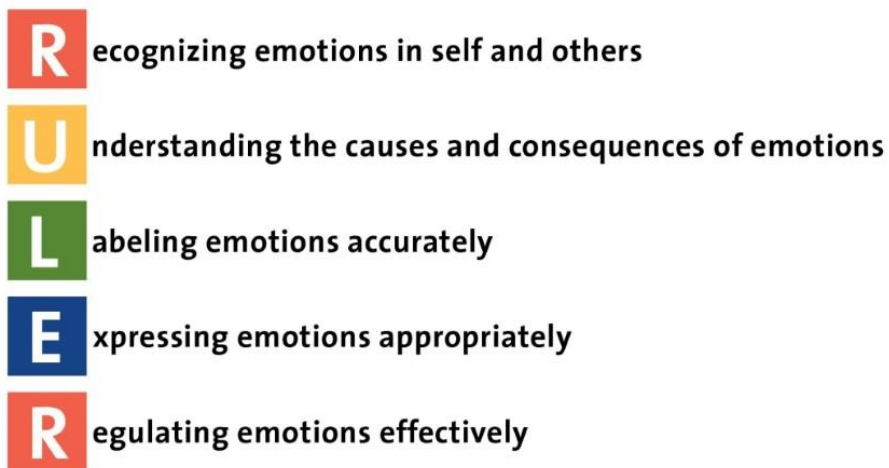
Parents often ask if a child can remain inside should there be a health reason. That child will be allowed to go to the office during recess.

Playground Expectations

1. Wetlands Off Limits
2. Respect the trees and plants
3. When bell rings, grab equipment and line up with equipment. Return equipment to cart as you walk past
4. Walk on the bark, run on the grass and pavement
5. Walk on paths
6. Feet first on slide – down only
7. One way on the monkey bars
8. No tag on big toy
9. Stop at the tall tree on the hill
10. Jump ropes are used for jumping
11. Follow teacher in line on the right side of path

RULER

RULER is a Social/Emotional program from Yale University which uses a framework for teaching students about how to name their feelings and understand them so they can ultimately become better at regulating their emotions and developing a deeper sense of empathy for others. RULER is utilized school-wide.



Student Intervention Team (SIT)

Staff members, or parents, who have a concern regarding a child's academic, social or emotional growth, may refer their concerns to the school's Student Intervention Team (SIT). This team is made up of the classroom teacher(s), the principal, the school psychologist, and other specialists. A meeting is held at school to determine what we can do to better help the child. Our aim is to work together as a staff, with parents, to help the child learn and grow to his/her greatest abilities. Parents may request a SIT meeting by contacting their child's teacher. The SIT typically meets weekly.

Temporary Bus Cards (Yellow Cards)

Students are able to travel with friends and to different bus stops via a yellow card. In order to secure a yellow card for your child for a temporary ride, send a note to the office including your child's name, the exact stop you would like your child to get off at, and the date the yellow card is needed. All notes/emails must be given/sent to the office staff by 10:00 am. If you send this message to the office staff via email, please call before noon to make sure that they have received your email.

The Source

The Source displays attendance, assessment scores, and library books students have currently checked out. SchoolPay, Students Verification forms, Schoology Access Codes and other family resources are also found on the Source. Please visit www.seattleschools.org/SourceTour to learn more.

Toys

Sports equipment and toys (including playing or trading cards) from home should not be brought to school. We provide all the playground equipment to students that they will need.

Watch D.O.G.S

Watch D.O.G.S. (Dads Of Great Students) is one of the nation's largest and most respected school based, family, and community engagement, organizations in the country. Who are Watch D.O.G.S.? Fathers, grandfathers, step-fathers, uncles, and other father figures who volunteer to serve at least one day a year in a variety of school activities as assigned by the school principal or other administrator. This program was implemented at Sanislo Elementary in the 2016/17 school year. Although the national program is geared towards male mentors we welcome both male and female volunteers at Sanislo Elementary. Our kiddo's and school staff enjoy seeing many different volunteers throughout the year.

Weapons at School

Common sense and district policy say that students should not bring guns, play guns, pocket knives, throwing stars, laser-light pens, weapons, or any other device that might injure another person at school. The district penalty for possession of a weapon, **toy or real**, will be strictly enforced. Please have a conversation with your child as to why we don't joke about weapons or sneak toy weapons to school.

Ultimate Frisbee

Sanislo 3rd – 5th grade students have the opportunity to play in an Elementary Co-ed Ultimate Frisbee league. The students practice twice a week after school starting in March and have games against other Elementary Schools in Seattle. It is the only Elementary League in the country. Ultimate is a non-contact sport with no referee or umpire.

Seattle Public Schools, SPS, provides Equal Educational Opportunities and Equal Employment Opportunities and does not discriminate in any programs or activities on the basis of sex; race; creed; color; religion; ancestry; national origin; age; economic status; sexual orientation, including gender expression or identity; pregnancy; marital status; physical appearance; the presence of any sensory, mental or physical disability; honorably discharged veteran or military status; or the use of a trained dog guide or service animal. SPS also provides equal access to the Boy Scouts and other designated youth groups.

SPS complies with all applicable state and federal laws and regulations, including but not limited to: Title IX of the Education Amendments of 1972; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendments Act of 2008; and the Washington Law Against Discrimination RCW 49.60. SPS's compliance includes, but is not limited to all district programs, courses, activities, including extra-curricular activities, services, and access to facilities.